

HIGH COMMISSION FOR PAKISTAN  
ATTACHE DEFENCE PROCUREMENT  
35-36 LOWNDES SQUARES,  
LONDON SW1X 9JN

**VACANCY NOTICE- GENERAL CLERK/ TYPIST**

1. The High Commission for Pakistan (Attache Defence Procurement Office) is looking for a suitable candidate to work as a General Clerk/Typist. The candidate should be a legal resident of the UK and shall meet following criteria for the job:

- a. Dual National (Paksitani & British)
- b. Good Command of English Language (written+spoken)
- c. Medically fit
- d. Minimum qualification- Graduate
- e. Computer literate (Able to Type, receive/ respond emails, work on MS Office etc)
- f. Previous working experience- at least 3 years.

2. Short listed candidates will be contacted for interview.

3. Suitable candidates should apply alongwith detailed C.V by **18 January 2019** by **12.00** hours either by email [adp@phclondon.org](mailto:adp@phclondon.org) or by post, at following address:

- a. Attache Defence Procurement  
High Commission for Pakistan  
35-36 Lowndes Square  
London  
SW1X 9JN  
Ph: 02076649220